



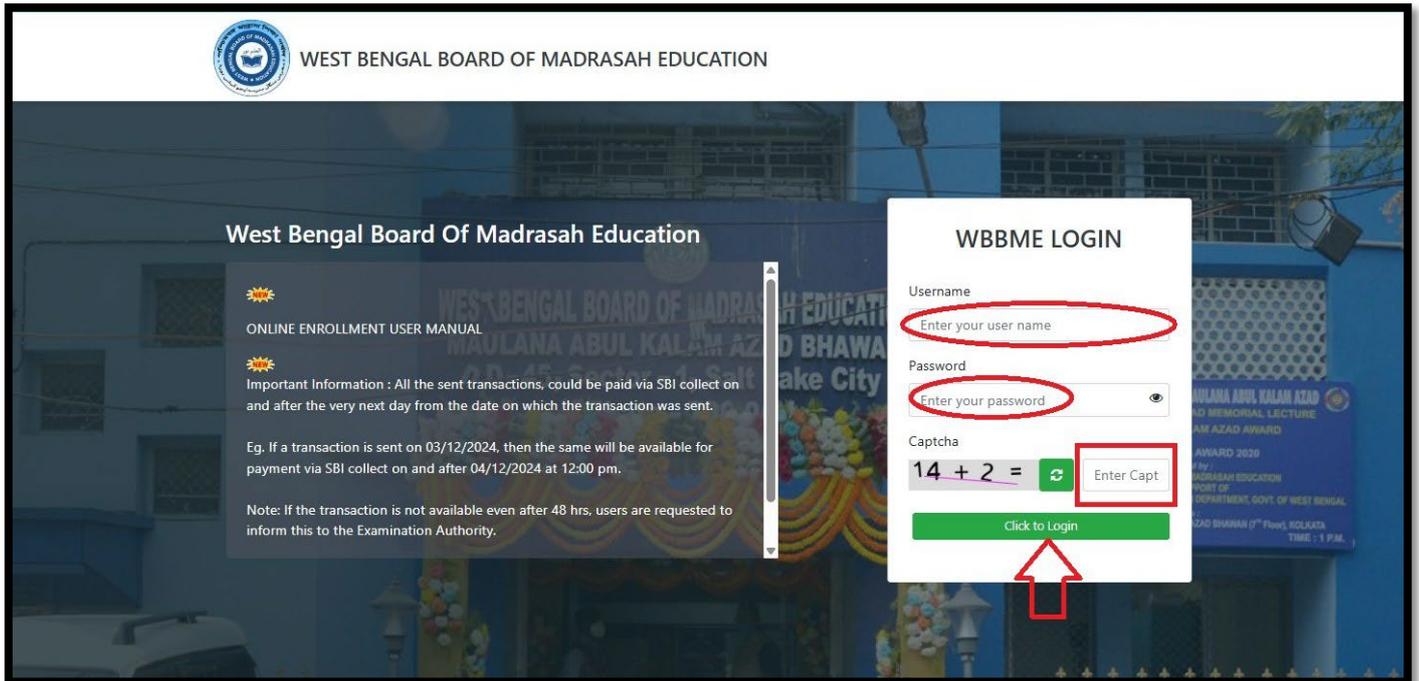
WEST BENGAL BOARD OF
MADRASAH EDUCATION

পশ্চিমবঙ্গ মাদ্রাসা শিক্ষা পর্ষদ
مغربى بنغال مدرسه ایجوکیشن بورڈ

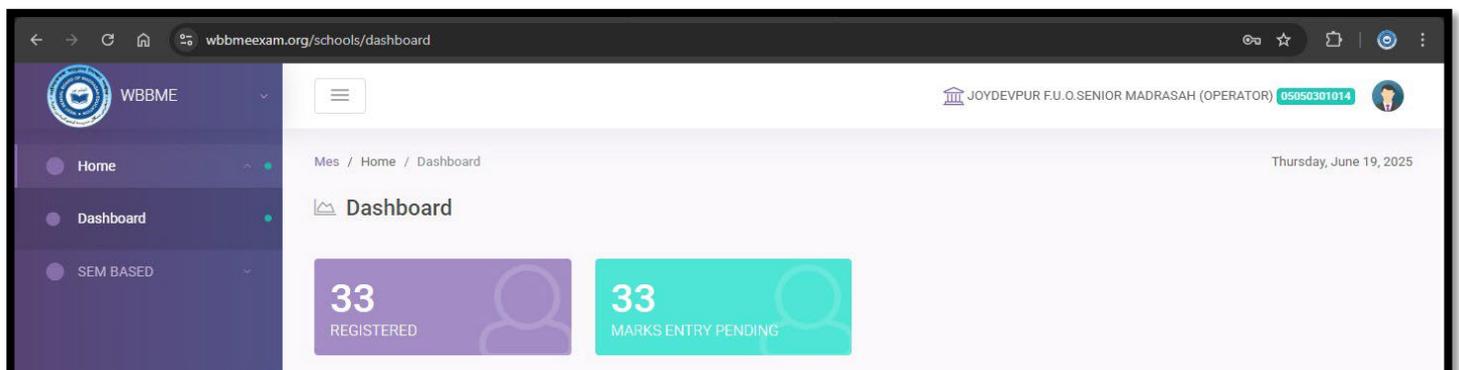
User Manual for Marks Entry of Semester-I & Semester-II of Fazil 2026

Step 1: Enter the URL (<https://wbbmeexam.org/>).

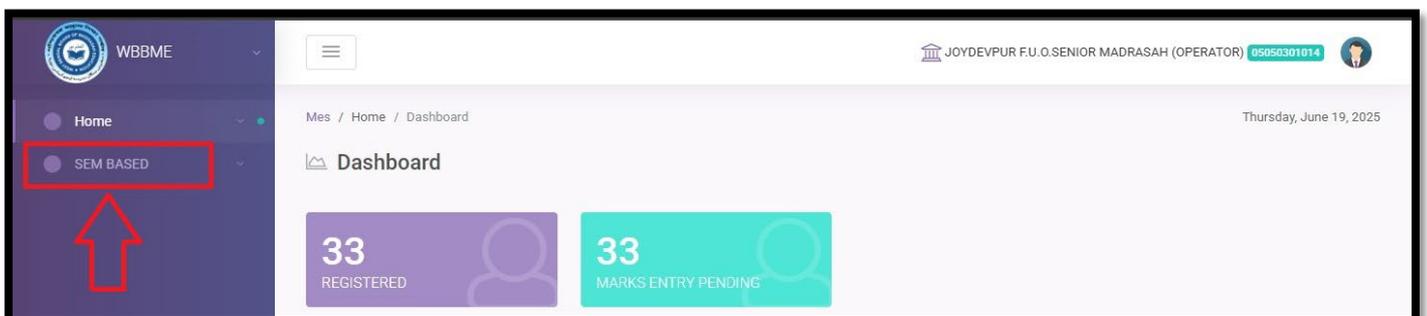
Step 2: Enter the User ID and Password as indicated in the below shown screenshot.



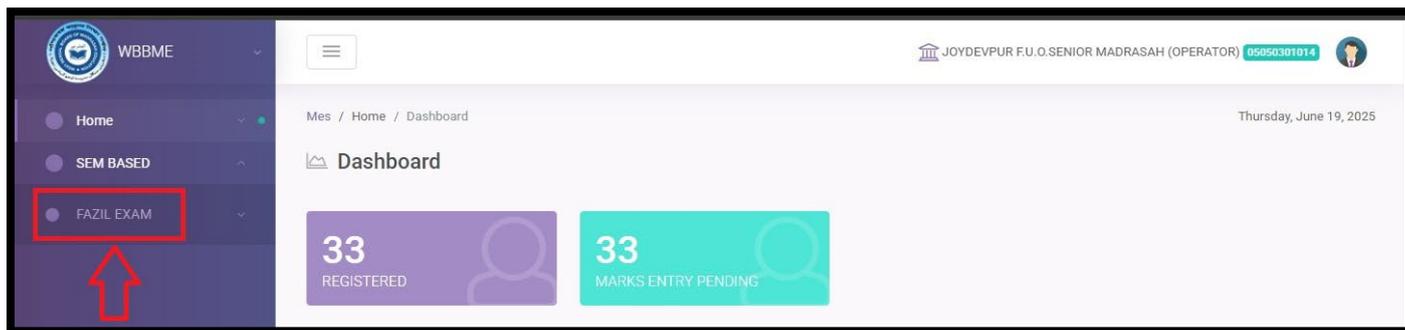
Step 3: Once successful logged In- Madrasah will be able to see the Screen



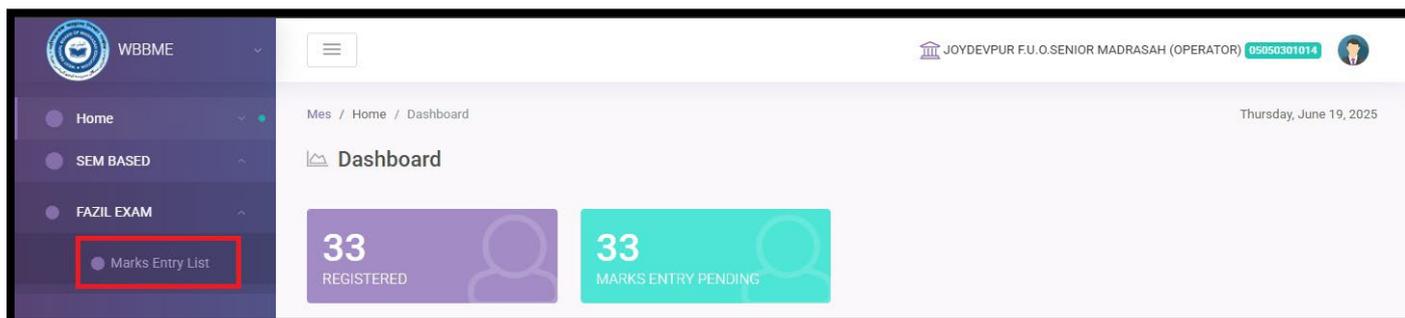
Step 4: To enter the Fazil Semester I & II (including supplementary) Marks click on "SEM BASED" under Menu bar.



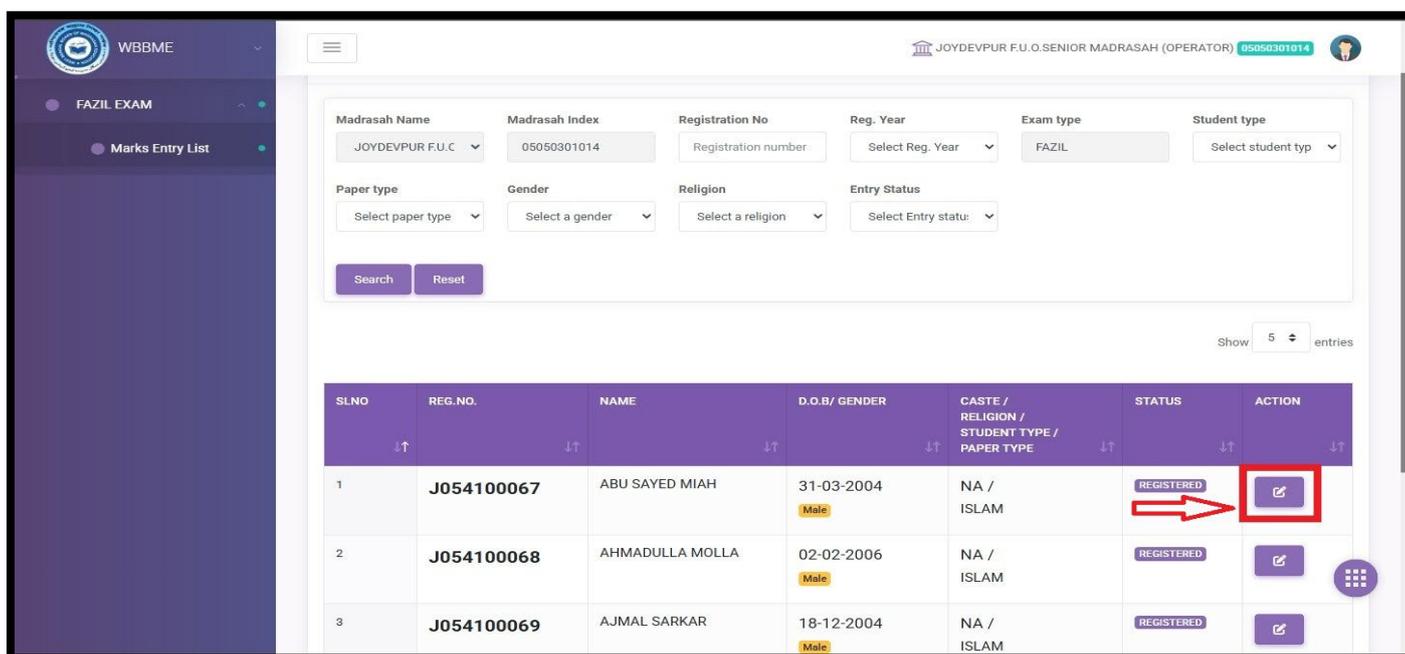
Step 5: Then click on “FAZIL EXAM”



Step 6: Then click on “Marks Entry List”



Step 7: To enter subject-wise Marks of a particular student, click on ‘Action’ button



N.B.:

- Institute has to do the same Marks entry twice.
- ‘AB’ - In case of candidate was absent in Exam.

After click on save button a pop-up message will appear in right side corner **“Marks is submitted successfully”**

The screenshot shows the 'SEMESTER ENROLLMENT LIST' page. A green success message box in the top right corner reads: 'Success Marks is submitted successfully'. Below the message is a search filter section with fields for Madrasah Name, Madrasah Index, Registration No, Reg. Year, Exam type, Student type, Paper type, Gender, Religion, and Entry Status. A table below displays the enrollment list with columns: SLNO, REG.NO., NAME, D.O.B./ GENDER, CASTE / RELIGION / STUDENT TYPE / PAPER TYPE, STATUS, and ACTION.

SLNO	REG.NO.	NAME	D.O.B./ GENDER	CASTE / RELIGION / STUDENT TYPE / PAPER TYPE	STATUS	ACTION
1	J054100068	AHMADULLA MOLLA	02-02-2006 Male	NA / ISLAM	REGISTERED	
2	J054100069	AJMAL SARKAR	18-12-2004 Male	NA / ISLAM	REGISTERED	
3	J054100070	EUCHHUF ALI SHAH	27-05-2002 Male	NA / ISLAM	REGISTERED	
4	J054100071	FIRAJ MOLLA	05-05-2008 Male	NA / ISLAM	REGISTERED	

The Institute can also enter Marks by using only students' **Registration Number**.

The screenshot shows the 'Enrollment list' page. The 'Registration No' field in the search filter is highlighted with a red box. A red arrow points from the 'Search' button below the filter to the 'Enrollment list' table.

SLNO	REG.NO.	NAME	D.O.B./ GENDER	CASTE / RELIGION / STUDENT TYPE / PAPER TYPE	STATUS	ACTION
11	I024100002	RAHIMA MONDAL	26-06-2005 Female	NA / ISLAM	REGISTERED	
12	I024100003	HALIMA KHATUN	15-01-2007 Female	NA / ISLAM	REGISTERED	
13	I024100004	RUBINA KHATUN	04-12-2006	NA / ISLAM	REGISTERED	

The screenshot shows the 'Enrollment list' page. The first row of the table is highlighted with a red box. A red arrow points from the 'REGISTERED' status to the edit icon in the 'ACTION' column.

SLNO	REG.NO.	NAME	D.O.B./ GENDER	CASTE / RELIGION / STUDENT TYPE / PAPER TYPE	STATUS	ACTION
1	I024100004	RUBINA KHATUN	04-12-2006 Female	NA / ISLAM	REGISTERED	

Step 9: To view the students list, whose Semester-wise Marks have been entered, click on **entry status tab** and select entry status 'Submit'.

Enrollment list

Madrasah Name: GHURISHA SENIOR M. Madrasah Index: 02050301024 Registration No: Registration number Reg. Year: Select Reg. Year Exam type: FAZIL Student type: Select student type

Paper type: Select paper type Gender: Select a gender Religion: Select a religion Entry Status: Select Entry status

Search Reset

Show 5 entries

SLNO	REG.NO.	NAME	D.O.B/ GENDER	CASTE / RELIGION / STUDENT TYPE / PAPER TYPE	STATUS	ACTION
1	I024100023	SK ISMAIL	18-03-2006 Male	NA / ISLAM	REGISTERED	
2	I024100024	SK RIYAJUL	05-11-2006 Male	NA / ISLAM	REGISTERED	
3	I024100025	SK AMINUL ISLAM	07-01-2006	NA /	REGISTERED	

Enrollment list

Madrasah Name: GHURISHA SENIOR M. Madrasah Index: 02050301024 Registration No: Registration number Reg. Year: Select Reg. Year Exam type: FAZIL Student type: Select student type

Paper type: Select paper type Gender: Select a gender Religion: Select a religion Entry Status: Submit

Search Reset

Show 5 entries

SLNO	REG.NO.	NAME	D.O.B/ GENDER	CASTE / RELIGION / STUDENT TYPE / PAPER TYPE	STATUS	ACTION
1	I024100023	SK ISMAIL	18-03-2006 Male	NA / ISLAM	REGISTERED	
2	I024100024	SK RIYAJUL	05-11-2006 Male	NA / ISLAM	REGISTERED	
3	I024100025	SK AMINUL ISLAM	07-01-2006	NA /	REGISTERED	

Enrollment list

Paper type: Select paper type Gender: Select a gender Religion: Select a religion Entry Status: Submit

Search Reset

Show 5 entries

SLNO	REG.NO.	NAME	D.O.B/ GENDER	CASTE / RELIGION / STUDENT TYPE / PAPER TYPE	STATUS	ACTION
1	I024100019	SK RASDUL	02-04-2005 Male	NA / ISLAM	SAVED	
2	I024100020	NAJIBUL HASAN KHADIM	12-04-2003 Male	NA / ISLAM	SAVED	
3	I024100021	SK KABIRUL	26-02-2006 Male	NA / ISLAM	SAVED	
4	I024100022	SALMAN MOLLA	02-12-2006 Male	NA / ISLAM	SAVED	
5	H024100015	AYESHA SIDDIKA	null Female	NA / ISLAM	SAVED	

Showing 1 to 5 of 5 entries